

- NP9/19 1. **Chairman’s opening remarks:** Jane Lang welcomed everyone to the meeting, and thanked them for their various informal views since the previous meeting.
- NP10/19 2. **Attendance Register**  
**Present:**  
Jane Lang (Chair), David Casewell, Richard Reeve, David Ainslie, Christine Edwards, Mark Shaw, Peter Rees, Pat Taylor, Janet Thompson. Also Locum Clerk Peter Leppard.  
**Apologies for Absence:** Kath Gilbert, Chris Merricks, Phil Wignell, Sharon Aumais, Stephen Rozak, Howard Thompson. It was unanimously resolved that these be accepted.
- NP11/19 3. **Declaration of Members’ Interests and Requests for Dispensation:** Nil
- NP12/19 4. **To confirm previous minutes of the Neighbourhood Plan Advisory Group:**  
**Resolution:** Proposed by Peter Rees, seconded by Christine Edwards and resolved unanimously that the minutes of 27 June 2019 be confirmed.
- NP13/19 5. **An opportunity for the public to speak:** No members of the public were present.
- NP14/19 6. **Revised Terms of Reference for this Advisory Group:**  
Draft revised Terms of Reference, which had been developed informally by members of the Group, were tabled by the Chair.  
**Resolution:** Proposed by David Casewell, seconded by Mark Shaw and unanimously resolved that these draft Terms of Reference be recommended to August’s full Council for approval.
- NP15/19 7. **Membership of this Advisory Group**  
**Resolution:** Proposed by David Ainslie, seconded by Richard Reeve and unanimously resolved that the Clerk will circulate the 2018 list showing members of the Group and their affiliations, enabling all to then submit alterations to the Clerk - with the revised list being reviewed (to identify/correct any remaining omissions) at the next NPAG meeting, prior to then forwarding to full Council for its information.
- NP16/19 8. **Future meetings:** It was resolved that future meetings of the Group will be on the third Thursday of each month at 7.30pm at Uppingham Town Hall.

Meeting closed at 7.42pm.